



**JFHQ, HUMAN RESOURCE OFFICE
MARYLAND NATIONAL GUARD
FIFTH REGIMENT ARMORY
BALTIMORE, MARYLAND 21201-2288**



(410) 576-6052, (410) 576-6108

You may email application/resume to HROJOB@mdbalt.ang.af.mil
MDNG Vacancies: <https://www.md.ngb.army.mil/HRO/hindex.htm>

VACANCY ANNOUNCEMENT NUMBER	#07-160A Also announced AGR 07-101a
POSITION:	Aircraft Mechanic, WG-8852-05/08/10, PD#: 80105 Sequence #: 11854 SALARY: WG-05: \$17.21 to \$20.08 WG-08: \$19.73 to \$23.00 WG-10: \$21.23 to \$24.77 (Steps 1-5) per hour and full range of benefits. Relocation expenses will not be paid.
DUTY LOCATION:	175th Wing, Maryland Air National Guard Warfield Air National Guard Base 2701 Eastern Boulevard Middle River, Maryland 21220-2899
OPEN PERIOD:	OPENING DATE: 14 June 2007 CLOSING DATE: 13 July 2007 For detailed information on the application process please see last page of this announcement: APPLICATION INSTRUCTIONS AND GENERAL INFORMATION.
WHO MAY APPLY:	This is a Maryland Air National Guard Excepted Service (Dual-Status) Technician position open to current enlisted members of the Maryland Air National and those eligible for enlistment.
DUTIES:	Performs inspections, functional checks, and preventive maintenance on aircraft to include periodic, phase, hourly, preflight, post-flight, calendar, thru-flight, and special inspections such as fuel contamination, emergency equipment, and oil sampling. Inspects and performs functional checks such as landing gear retraction and operation checks on hydraulic, electrical, pressurization, lubrication, de-icing, vacuum, induction, and exhaust systems. Troubleshoots and performs unscheduled maintenance on assigned and transient aircraft, utilizing various gauges, meters, measuring devices and other related test equipment. May be required to perform user and organizational level maintenance on assigned support equipment, including inspection, repair, modification, and corrosion prevention. Provides data for aircraft maintenance historical records, complete maintenance data collection, man-hour accounting, and other forms as required. Instructs, directs, and assigns maintenance repair tasks to drill status guard members. Observes work and ensures compliance with standard procedures and applicable technical publications. Complies with safety, fire, security, and housekeeping regulation. Ensures that material and equipment are properly stored, protected, maintained and secured. Prepares for and participates in various types of readiness evaluation such as MEI, ORI, IG and UE inspections, mobility and command support exercises. Performs other duties as assigned.
QUALIFICATIONS REQUIRED:	<u>General Experience:</u> Experience, education or training which has provided the candidate with the skill to remove and replace aircraft parts, accessories, and components and to make adjustments and settings according to established specifications. Must be skilled in the use of hand tools and test equipment. <u>Specialized Experience (WG-05):</u> Must have six (6) months of the following type of experience: Experience using common hand tools in making repetitive mechanical repairs under close supervision; experience that demonstrates the ability to perform the simpler and routine duties of the trade. <u>Specialized Experience (WG-08):</u> Must have 12 months of the following type of experience: Experience using common hand tools; to make mechanical repairs; experience removing and installing aircraft parts, components and accessories with detailed guidance; experience in following detailed instructions in making routine, reoccurring repairs and modifications to aircraft parts, subassemblies and components, e.g. such as jacking and leveling aircraft, installing and adjusting engines, landing gear assemblies, instrument panels, and flight control systems. <u>Specialized Experience (WG-10):</u> Must have 18 months of the following type of experience: Experience installing, adjusting, aligning, troubleshooting parts, subassemblies and components and functionality testing the various major and minor mechanical and pneudraulic systems on an aircraft during overhaul or modification. <u>Physical Effort:</u> Requires moderate physical exertion. Routinely required to lift objects weighing up to 20 pounds, occasionally may lift and carry items weighing up to 50 pounds. <u>Military Compatibility:</u> Prior to appointment to this position the selectee must be qualified for, or assigned to a compatible military position in one of the following DAFSC specialties: 2A3XX, 2A5XX <u>STATEMENT OF DIFFERENCE (WG-05):</u> Assignments as described in the Brief of Duties are preselected for developmental purposes progressing from the more common and typical tasks of the trade to the more difficult tasks as the appropriate skills, knowledge's, and abilities are gained by the incumbent.

TECHNICIAN VACANCY ANNOUNCEMENT #07-160A

	<p><u>STATEMENT OF DIFFERENCE (WG-08):</u> Assignments as described in the Brief of Duties are pre-selected for developmental purposes and will range from the simpler and more routine tasks of the trade up to and including, under close supervision, journeyman level duties. Assignments will be designed to develop journeyman level practices and skills.</p> <p>*This position has been administratively downgraded for recruitment purposes. Applicants not fully qualified for appointment to this position at WG-10 may be considered for appointment at WG-08 provided they meet the minimum qualifications for the lower grade. Applicants not fully qualified for appointment to this position at WG-08 may be considered for appointment at WG-05 provided they meet the minimum qualifications for the lower grade. If the position is filled at one of the lower levels (WG-05 or WG-08) the incumbent may be promoted to the next higher grade level without further competition when the appropriate qualifications are obtained and with the approval of the selecting official.</p>
BASIS FOR RATING:	<p><u>Substitution Of Education for Specialized Experience:</u> Job related education/training in aviation technology may be substituted on a day-for-day basis for not more than one half of the required specialized experience. A federal aviation airframe and power plant license is qualifying at the WG-05 level.</p> <p>APPLICANTS WHO ARE SUBSTITUTING EDUCATION FOR SPECIALIZED EXPERIENCE (TOTALLY OR PARTIALLY) MUST INCLUDE EITHER AN OFFICIAL COLLEGE TRANSCRIPT; OR STATEMENT FROM THE REGISTRAR, DEAN, OR OTHER APPROPRIATE OFFICIAL OF THE COLLEGE OR INSTITUTION.</p>
KSA's (Knowledge, Skill, & Ability)	<p>Applicants meeting the basic qualifications may be further rated and ranked on their experience related to the knowledge, skills and abilities (KSA's) stated below. These KSA's are essential for successful performance in the position. Each applicant should fully explain on their resume or application or on a separate attachment how they meet each KSA listed below: Address the following factors in detail; giving dates of experience and in what position the experience was gained. This information is used only for ranking and rating of applicants and not used for qualifying applicants. Resume must reflect applicable experience.</p> <p><u>Knowledge, Skills and Abilities (KSA's) WG-05:</u></p> <ul style="list-style-type: none"> (a) Ability to use common tools and equipment under close supervision; (b) Knowledge of aircraft components and maintenance procedures; (c) Ability to do simple troubleshooting, where defects can be found by observation; for example, a broken wire; and (d) Ability to understand and follow both written and oral instruction. <p><u>Knowledge, Skills and Abilities (KSA's) WG-08:</u></p> <ul style="list-style-type: none"> (a) Skill in the use of common hand tools; (b) Knowledge of aircraft components and maintenance procedures; (c) Ability to diagnose trouble and determine remedy when a thorough knowledge is required; (d) Ability to inspect aircraft and determine mechanical deficiencies; and (e) Ability to interpret technical publications <p><u>Knowledge, Skills and Abilities (KSA's) WG-10:</u></p> <ul style="list-style-type: none"> (a) Ability to do diversified work with tools and equipment, requiring extreme caution in maintaining close dimensions; (b) Knowledge of aircraft components and maintenance procedures; (c) Ability to diagnose trouble and determine remedy where overall knowledge of all systems of aircraft is required; (d) Ability to inspect aircraft, determine mechanical deficiencies and analyze results; (e) Ability to interpret instructional material, schematics and specifications for complex mechanical problems on assigned aircraft

TECHNICIAN VACANCY ANNOUNCEMENT #07-160A

APPLICATION INSTRUCTIONS AND GENERAL INFORMATION:

When this announcement closes, each application will be evaluated. The Human Resources Office (HRO) will compare your experience with a standardized set of qualification criteria (Specialized Experience) for the particular position being announced. If there is more than one grade listed on this announcement, you may be found qualified at one of those grades according to the experience you have listed (see first page under "SPECIALIZED EXPERIENCE"). If your application is found qualified, it will be rated accordingly and will be forwarded to the selecting supervisor, up to ten qualified applicants. If found not qualified, you will receive a letter indicating that you were "not qualified" and the reason(s) why. You, the applicant, are responsible for the completion and turn-in of your application, all contents, and attachments. Incomplete applications will be considered "Not Qualified" because of lack of information. The HRO is not responsible to inform you that your application is incomplete. When the qualification records are completed for the selecting supervisor, the decision is final. **YOU MUST REVIEW THE CONTENTS OF THIS INSTRUCTION SHEET TO COMPLETE YOUR APPLICATION/RESUME PROPERLY.**

At a **minimum**, your application (a resume or OF 612) must include the following information:

1. A typed or neatly printed detailed narrative of your employment history is required.
2. Announcement number and title of the position for which you are applying.
3. Your full name, mailing address, appropriate phone numbers, Social Security Number and date of birth.
4. A detailed narrative of your work experiences (paid or unpaid), training, education, and/or other information that relates to the specialized experience stated on the vacancy announcement. Use complete dates (mm/yyyy) to indicate each amount of experience you have. Include pertinent military experiences and describe duties in detail. You may use continuation pages to include all related experience. Ensure that both military and civilian experiences are fully described, to include time frames. Include your military rank, civilian/federal grade, Company/ unit of assignment, and Title/ MOS/AFSC. List your position title, Federal grade/ step, supervisor, phone numbers, dates you have held each job and a detailed duty description.
 - a. DO NOT use Appraisals or Appraisal Standards as proof of your experience. Do not include copies of military appraisals.
 - b. List your National Guard (traditional/M-day duties) separately from your other job experiences. List your position, unit of assignment, and MOS or AFSC, military grade, supervisor, phone numbers, dates you have held each job and a detailed duty description.
5. If you have completed any technical, military, or college courses, include copies (unofficial/ official) of your school transcripts with the application. This may assist you in using the Substitution for Education.
6. **WRITE A SUMMARY OF EACH KSA** (including from and to dates (mm/yyyy) for each KSA) **TO EXPLAIN HOW YOU MEET THEM.**
7. List all pertinent military schools and training completed. You may include your certificates of completion and any special licenses for possible credit towards qualifying.
8. Optional Form (OF- 306), Declaration of Federal Employment, may be attached to your application.
9. If mailing your application. STAPLE all documents together in one package. DO NOT use binders, folders or notebooks when you turn in your application. These items will not be returned to you. Applications/resumes that have been mailed in a U.S. Government envelope will not be accepted.
10. Please sign and date application if mailed, scanned or faxed.
 - a. The application must be received in the HRO not later than close of business (17:00 hours) on the closing date.
 - b. You may also fax your complete application to: (410) 576-6176, prior to the close of business at 17:00. The HRO is not responsible for incomplete faxes. Please contact HRO Main number (410) 576-6054 to ensure that your fax arrived and was complete.
 - c. You may also email your complete application to: HROJOB@mdbalt.ang.af.mil. You will receive a confirmation email. Submit your emails prior to 23:59 on the closing date. The HRO is not responsible for delays in the network processing your email.

SUBMIT YOUR APPLICATIONS TO: Human Resources Office
ATTN: HRO-Staffing Section
Maryland National Guard, Human Resource Office, JFHQ
29th Division Street Baltimore, Maryland 21201
410-576-6052 or DSN 496-6052

NOTES:

All employees must participate in Direct Deposit/Electronic Fund Transfer.

As a condition of employment, all National Guard Military Technicians are appointed in the excepted service under the authority of 32 U.S.C. 709, and are required to serve a one-(1) year trial period. This trial period is used to monitor the employee's job performance, personal conduct, and determine if they possess the qualities necessary for continued government service. Some Selectees' may have to serve another trial period if transitioning to another occupation series or entering into a supervisory position.

The HRO is responsible for notifying you that you were selected for the position. If you are selected, you will receive a letter in the mail from the HRO informing you of your in-processing date and a POC if you have questions.

Selected Reserve Incentive Programs: Applicants who are current recipients of an enlistment, reenlistment or extension bonus that accept a full time technician position will be terminated from bonus eligibility, with a possible recoupment action IAW your bonus contract. Please be advised to contact your Education/Retention Office for specific details regarding bonus recoupment prior to accepting a full time position with the MDNG.

OSHA Physical (for specified occupational series): Selectee(s) will be required to satisfactorily complete an OSHA physical examination prior to being assigned to some positions. Upon notification of selection, contact information will be forwarded to the selectee(s) requiring an OSHA physical because of the occupation series involved. Selectee' will be notified of a Start date upon successful completion of the OSHA physical.

IF YOU ARE NOT SELECTED FOR THE POSITION, the HRO will inform you that you were not selected. The HRO, may if requested, advise you of ways to improve your interview techniques or your application in order to enhance your opportunities for future vacancies. HRO Staffing section is available to give advice on how to build a better application/ resume.

EXPLANATION: An Excepted position is exempt from normal procedures used in hiring for Federal Civil Service in that applicants are neither formally tested nor obtained from a register. Excepted Technicians, during the course of employment, will receive the same benefits as all other Federal employees, including coverage under the Civil Service Retirement System or Federal Employees Retirement System. Excepted Technicians are required to wear appropriate military uniform, and must become active members of the Maryland National Guard.

THE MARYLAND NATIONAL GUARD IS AN EEO EMPLOYER: All applicants will be considered without regard to race, color, religion, national origin, age, sex, non-disqualifying physical handicap, except when the applicant involved is ineligible to become a member of the Army or Air National Guard because of regulatory restriction on age or sex (Excepted positions only). All announcements must be posted on Official MDNG unit/office bulletin boards, in a public area, until the closing date, at which time they may be filed or destroyed. Extra copies of all announcements are available at HRO. Call (410) 576-6054, or DSN 496-6054.